




VII GOVERNO CONSTITUCIONAL  
COMISSÃO NACIONAL DE APROVISIONAMENTO

**LETTER OF INVITATION (LOI)**

RFP NO: RFP/168/MOPTC

10 November 2017

1. The Government of Timor-Leste is inviting proposals from qualified consulting firms for the:  
**Consultancy Services for the Site Investigation, Design, Construction, Mobilization and Installation of Floating Pier in Port of Dili**
2. Funding for these Services will be made from the Funds of the Government of the Democratic Republic of Timor-Leste.
3. The project is located in Dili, Timor-Leste.
4. The Scope of Services covers for Consultancy Services for the Site Investigation, Design, Construction, Mobilization and Installation of Floating Pier in Port of Dili.
5. The Consultancy Services comprises 29 person-months of international key experts and 12 person –months of national key experts input over a duration of 10 month of supervision services and 12 months of defects liability period.
6. A firm will be selected under the Quality- and Cost-Based Selection (QCBS) with modification procedures as described in the RFP Documents.
7. The bidding shall be conducted as a two envelope procedure, wherein the Technical Proposal & Financial Proposal shall be submitted together in separately-sealed envelopes.
8. Interested Consulting Firms may obtain further information from:  
**Ms. Tonia Carme**  
National Procurement Officer, Comissão Nacional de Aprovisionamento  
Rua , Avenida de Balide, Dili, Timor-Leste  
Tel. : +670 333-1101  
Email: [tcarme@cna.gov.tl](mailto:tcarme@cna.gov.tl) and copy to [ardosoares@cna.gov.tl](mailto:ardosoares@cna.gov.tl) ; [abasit@cna.gov.tl](mailto:abasit@cna.gov.tl); [sladjar@cna.gov.tl](mailto:sladjar@cna.gov.tl)
9. Participation in this bidding process is open to all interested international and national Consultants. The attention of interested Consultants is drawn to the qualification requirements detailed in the RFP.
10. The Consultant ( as Lead Firm or JV Partner) should have extensive experience in consultancy services of site investigation, design and construction supervision of floating piers/pontoons or similar marine structures and have successfully completed two similar design and build contracts of floating piers/pontoons or similar marine structures of consultancy cost of USD: 400,000.00. The qualification and experience requirement will be evaluated during preliminary examination of the technical proposal. A proposal will be rejected in preliminary examination if firm will not meet minimum experience & qualification requirement.
11. The RFP is available free-of-charge to any interested Consultants (Local or International Consulting Firms) by sending a written request by email after which a PDF copy of the RFP will be sent also by email.
12. A pre-proposal conference will be held at 10.00 hours local time on 17 November 2017 at the same address specified above.
13. The proposals must be received in the Tender Box located at the same address specified above no later than 1500 hours local time on 15 December 2017. Late proposals will be rejected.
14. Technical Proposals will be opened immediately after the closing time for the submission of the proposals at the same address specified above in the presence of consultants who wish to attend.

  
Amceto do Rosário, Director  
Comissão Nacional de Aprovisionamento