



Dili, 25 de Fevereiro de 2026

Publicação de ata de Conferência Prévia

Exmos. Concorrentes,

Tornamos, por este meio, pública a ata de conferência prévia referente ao processo de aprovisionamento para o projeto de **Serviços de Consultoria para o Estudo de Viabilidade da Ligação de Transmissão por Micro ondas entre Díli Oecusse e Díli Ataúro (TENDER-RFP/214/MPIE-2025)**, que teve lugar nas instalações da Comissão Nacional de Aprovisionamento no dia 23 de Fevereiro de 2026 às 15 horas.

Publication of Minutes of Pre-proposal Conference

Dear Consultants,

We hereby publish the minutes of Pre-proposal Conference regarding the procurement process for **Consultancy Services of Feasibility Study for Microwave Transmission Link Díli Oecusse and Díli-Atauro Island (TENDER-RFP/214/MPIE-2025)**, which was held at National Procurement Commission's premises on the 23 February 2026 at 15:00 local time.



Hermingardo Albano Soares

Diretor-Executivo da Comissão Nacional de Aprovisionamento (CNA)



Ata nº1

Conferência Prévia

**Serviços de Consultoria para o Estudo de Viabilidade da Ligação de Transmissão por
Micro ondas entre Díli Oecusse e Díli Ataúro**

TENDER-RFP/214/MPIE-2025

1. Aos 23 dias do mês de Fevereiro de 2026, pelas 15 horas, nas instalações da Comissão Nacional de Aprovisionamento (CNA) sitas em Avenida de Balide, Património do Estado, Díli, o júri reuniu com a Entidade Adjudicante - Ministério do Planeamento e Investimento Estratégico (MPIE)- e as empresas candidatas para proceder à sessão de conferência prévia.
2. Identificação do procedimento: TENDER-RFP/214/MPIE-2025
Entidade Adjudicante: Ministério do Planeamento e Investimento Estratégico (MPIE)
Objeto do procedimento: Serviços de Consultoria para o Estudo de Viabilidade da Ligação de Transmissão por Micro ondas entre Díli Oecusse e Díli Ataúro
3. De seguida, foi ministrada uma breve apresentação referente ao programa de procedimento e ao Caderno de Encargos pela Sra. Graciete Ximenes, Oficial Júnior de Aprovisionamento da CNA. Os respetivos slides da apresentação encontram-se em anexo.
4. A sessão de perguntas e repostas teve lugar imediatamente após a supracitada apresentação cujo o esclarecimento será partilhada com os concorrentes brevemente (sendo este devidamente publicado nos websites designados).
5. Por nada mais haver a tratar, a conferência prévia foi encerrada às 16 horas pelos representantes da CNA e do MPIE que agradeceram a presença de todos os participantes na mesma.

Anexo:

- Apresentação de PowerPoint



Minutes n°1

Pre-proposal Conference

Consultancy Services of Feasibility Study for Microwave Transmission Link Dili Oecusse and Dili-Atauro Island

TENDER-RFP/214/MPIE-2025

1. The Pre-quotation Conference was held at 15:00 hours local time on 23 February 2025 at the Conference Room of the National Procurement Commission (NPC) at Rua de Balide, Patrimonio do Estado, Dili, Timor-Leste. This meeting was attended by the representatives from the National Procurement Commission (NPC) and Ministry of Planning and Strategic Investment (MPIE) and interested consultants in venue.
2. Project identification: TENDER-RFP/214/MPIE-2025
Project owner: Planning and Strategic Investment (MPIE)
Scope of the procedure: Consultancy Services of Feasibility Study for Microwave Transmission Link Dili Oecusse and Dili-Atauro Island
3. Ms. Graciete Ximenes, Junior Procurement Officer of NPC welcomed all the attendees of the meeting and gave a brief presentation on the key aspects of RFP Document.
4. The questions and answers session of the meeting then proceeded immediately. Questions were handled by the representatives from NPC and MPIE. The Questions and Answers will be share with the firms.
5. At the end of the meeting, the NPC and MPIE representatives thanked all the attendees for their active participation in the meeting which was concluded at 16:00 hour's local time.

Attachment:

- PowerPoint Presentation



REPÚBLICA DEMOCRÁTICA DE TIMOR-LESTE
MINISTÉRIO DO PLANEAMENTO E INVESTIMENTO ESTRATÉGICO
COMISSÃO NACIONAL DE APROVISIONAMENTO



Comissão Nacional de Aprovisionamento

**CONSULTANCY SERVICES OF FEASIBILITY STUDY
FOR MICROWAVE TRANSMISSION LINK DILI-
OECUSSE AND DILI-ATAURO ISLAND**

23 February 2026, 15:00 Hours

TENDER-RFP/214/MPIE-2025

IMPORTANT POINTS

| CLAUSE | |
|-------------------------|---|
| ITC 2.1 (Data Sheet) | <p>Name of the Employer: Ministry of Planning and Strategic Investment (MPIE) of Government of Timor-Leste</p> <p>Method of selection: <u>Quality and Cost Base Selection (QCBS)</u> in accordance with the Applicable Law, the Employer shall open the financial proposals of only the Consultants whose proposals meet the minimum passing scores based on the result of the Technical Evaluation</p> |
| ELIGIBILITY | Participation in this proposal process is open to all interested international and national consultants. |
| ITC 9.1 (Data sheet) | <p>Language</p> <p>Proposals shall be submitted in <u>English or Portuguese</u> languages. (Only one Language)</p> <p>All correspondence shall be in the <u>English</u> language.</p> |
| ITC 14.1.4 (Data Sheet) | <p>Maximum budget for the assignment: US\$ 188,707.50 (One Hundred Eighty-Eight Thousand Seven Hundred and Seven United States Dollars and Fifty Cents inclusive of all taxes profits, duties and other expenses.</p> <p>The Employer may disqualify the technical and financial proposal if an Evaluated Financial Proposal exceeds the maximum budget.</p> |

IMPORTANT POINTS

CLAUSE

ITC 12.1 (Data Sheet)

Proposal Validity

Proposals must remain valid for **180 calendar days** after the proposal submission deadline.

ITC 13.1 (Data Sheet)

Clarification of Request for Proposal

The contact information for requesting clarifications is:

Attention: Mr. Hermingardo Albano Soares, Executive Director - NPC

E-mail: ls@cna.gov.tl

cc: as@cna.gov.tl; ns@cna.gov.tl; rl@cna.gov.tl; jfr@cna.gov.tl

Phone No.: (+670) 333 1101

Clarifications may be requested no later than **9 March 2026**.

ITC 17.1. (Data Sheet)

Electronic Submission of Proposals

The Consultants “**shall not**” have the option of submitting their Proposals electronically.

IMPORTANT POINTS

CLAUSE

ITC 17.7. and 17.9 (Data Sheet)

Deadline for the Submission of Proposals

The Proposals must be received at the address below no later than:

The Proposal submission address is:

Attention: **Mr. Hermingardo Albano Soares, Executive Director - NPC**

Address: **National Procurement Commission, Avenida de Balide, Dili, Timor-Leste**

Telephone: **(+670) 3331101**

Date: **23 March 2026**

Time: **15:00 hours Local time**

ITC 19.1 (Data Sheet)

Opening of Technical Proposals

The time should be immediately after the time for the submission deadline

ITC 17.4 (Data Sheet)

Submission of Proposals

The Consultant must submit:

(a) **Technical Proposal:** one (1) original, two (2) copies and (1) soft copy.

(b) **Financial Proposal:** one (1) original, one (1) copy and (1) soft copy.

IMPORTANT POINTS

| CLAUSE | |
|------------------------------|--|
| ITC 14.1.2 (Data Sheet) | <p>Estimated time-input of International Key Experts is: 8.5 person-months.</p> <p>Estimated time-input of National Key Experts is: 8 person-months.</p> <p>Estimated time-input of Administrative/Support Staff is: 12 months</p> |
| ITC 16.2. (Data Sheet) | <p>Price Adjustment</p> <p>A price adjustment provision applies to remuneration rates: <u>No</u></p> |
| ITC 16.3 and 25 (Data Sheet) | <p>Taxes - Reference</p> <p>Information on the Consultant's tax obligations can be found at http://www.mof.gov.tl/</p> <p>The consultant shall pay local taxes without reimbursement by the Employer.</p> <p><u>Consultants should add all taxes, profits, duties and other expenses into their financial proposal.</u></p> |
| ITC 16.4 | <p>Currency of Proposal</p> <p>The Financial Proposal shall be submitted in <u>United States Dollars (USD)</u> only.</p> |

IMPORTANT POINTS

ITC & Data Sheet 10.1, 15.2

The format of the Technical Proposal to be submitted is: **Full Technical Proposal (FTP)**.

For FULL TECHNICAL PROPOSAL (FTP):

1st Inner Envelope with the Technical Proposal:

- (1) Power of Attorney to sign the Proposal
- (2) Proof of Legal Status and Eligibility*
- (3) TECH-1 (including Statement of Undertaking if required under Data Sheet 10.2)
- (4) TECH-2
- (5) TECH-3
- (6) TECH-4
- (7) TECH-5
- (8) TECH-6

2nd Inner Envelope with the Financial Proposal :

- (1) FIN-1
- (2) FIN-2
- (3) FIN-3
- (4) FIN-4

*Proof of legal status establish Consultant's legal capacity to enter into binding and enforceable contracts and shall be supported by the following or its equivalent as deemed acceptable by the Employer:

- Certificate of incorporation
- Partnerships duly organized
- Universities, institutions, public sector organizations, and non-government organizations that are not legally incorporated shall provide other documentation that establishes their legal capacity to enter into binding and enforceable contracts with the Employer (such as charter, statute, etc.).

Please refer to CHECKLIST OF REQUIRED FORMS in Section 3.

Submission of the Technical Proposal in incorrect format may lead to the Proposal being deemed non-responsive to the RFP requirements.

IMPORTANT POINTS

CLAUSE

| | |
|--------------------------|---|
| ITC 21.1 (Data Sheet) | <p>Evaluation Criteria</p> <p>The evaluation criteria, sub-criteria, and point system are specified in the Summary and Personnel Evaluation Sheets that are attached to the Data Sheet.</p> <p>(APPENDIX 1 - SUMMARY EVALUATION SHEET)</p> <p>(APPENDIX 2 - PERSONNEL EVALUATION SHEET)</p> <p>The minimum technical score (St) required to pass is: 750 (maximum 1000 points)</p> |
| ITC 26.1 (Data Sheet) | <p><u>QCBS Only</u></p> <p>The lowest evaluated Financial Proposal (Fm) is given the maximum financial score (Sf) of 1000.</p> <p>The formula for determining the financial scores (Sf) of all other Proposals is calculated as follows:</p> <p>$Sf = 1000 \times Fm / F$, in which “Sf” is the financial score, “Fm” is the lowest ETP Evaluated Total Price (ETP), which is equal to the Adjusted Total Price (ATP) less the Non-competitive Component, i.e., provisional sums and contingency; and “F” is the ETP of the proposal under consideration.</p> <p>The weights given to the Technical (T) and Financial (P) Proposals are: T = 80, and P = 20</p> <p>Proposals are ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; T + P = 1) as following:</p> <p>$S = St \times T\% + Sf \times P\%$.</p> |

IMPORTANT POINTS

| EVALUATION CRITERIA | | Max. Weight |
|-------------------------------------|--|-------------|
| I. Qualification of the Firm | | 200 |
| 1 | General Experience with Infrastructure Major Projects 5 years relevant experience in Consultancy for major infrastructure projects > USD 150,000.00. or more. | 50 |
| 2 | Experience in at least two (2) consultancy project in Timor-Leste or three (3) consultancy projects in South East Asia or 5 consultancy projects in Developing Countries. | 30 |
| 3 | Relevant Experience with Feasibility Study 5 projects for Feasibility Study (FS) in telecommunications or large-scale digital infrastructure | 120 |
| II. Approach and Methodology | | 500 |
| 1 | Project Background Review of relevant studies (Master plans, Sector plans) and Timor-Leste regulations/standards for microwave transmission links. | 10 |
| 2 | Understanding Objectives of the Project | 15 |
| 3 | Site Survey Approach On-site survey and Line-of-Sight (LOS) analysis for Dili, Liquiçá, Oecusse, and Atauro. | 25 |
| 4 | Study of Current Condition Assessment of existing ICT/mobile services, power grid, and bandwidth limits (currently 50 Mbps baseline) and existing relevant infrastructure. | 25 |
| 5 | Design Standard Adherence to TL or international standards for microwave terminal stations, transmission link and tower structural integrity. | 20 |
| 6. | Technical Study Technical Analysis covering frequency bandwidth, antenna specs (parabolic dish), configurated IDU/ODU systems, transmission link and other infrastructure support utilities. | 150 |
| 7. | Rough Cost Estimate, Economic and Financial Feasibility Analysis including CAPEX, OPEX, IRR, NPV, and Monetization strategies for government/private services. | 100 |
| 8. | Environmental and Social study, including land acquisition pre-conditions/surroundings and resettlement | 100 |
| 9. | Work Schedule and Planning for Deliverables | 30 |
| 10. | Team Composition, Assignment, and Key Experts' Inputs | 25 |
| III. Key Experts | | 300 |
| International Experts | | |
| 1 | Telecommunication Specialist (Team Leader) | 125 |
| 2 | IT Infrastructure Specialist | 75 |
| 3 | Structure Engineer | 50 |
| 4 | Economist / Cost Estimator | 50 |
| National Experts | | |
| Total | | 1000 |

APPENDIX 2 - PERSONNEL EVALUATION SHEET

- General Qualifications (20%)
- Project Related Experience (75%)
- Experience in Timor-Leste or similar region (5)

IMPORTANT POINTS

| Rating | | Rating Definition |
|----------------------|----------|--|
| Excellent | 100% | Proposal <u>significantly exceeds</u> the sub - criteria requirements |
| Very Good | 90 – 99% | Proposal marginally <u>exceeds</u> the sub - criteria requirements |
| Above Average | 80 -89% | Proposal fully <u>meets</u> the sub - criteria requirements |
| Average | 70 – 79% | Proposal partially meets the sub - criteria requirements |
| Below Average | 1 – 69% | Proposal meets some sub - criteria requirements with deficiencies |
| Non-Complying | 0% | Proposal either <u>does not comply with</u> the sub-criteria requirements or does not provide enough information |

IMPORTANT POINTS

CLAUSE

ITC 16.1 (Data Sheet)

Financial Proposal

The sample list provided below is intended for guidance only. Items that are not applicable should be deleted; others may be added. If the Employer wants to set up maximum ceilings for unit rates of certain type of expenses, such ceilings should be indicated in the FIN forms:

- (1) a per diem allowance, including hotel, for experts for every day of absence from the home office for the purposes of the Services;
- (2) cost of travel by the most appropriate means of transport and the most direct practicable route;
- (3) cost of office accommodation, including overheads and back-stop support;
- (4) communications costs;
- (5) cost of purchase or rent or freight of any equipment required to be provided by the Consultants;
- (6) cost of reports production (including printing) and delivering to the Employer;
- (7) office support staff
- (8) insurance specific to the assignment (e.g., travel-related medical, professional liability, motor vehicle, third party, equipment, employer's liability, and workers compensation) unless such insurances are included in the overhead expenses.
- (9) other allowances where applicable

Provisional sums: NIL

Contingency: NIL

IMPORTANT POINTS

Clause: Conditions of Contract

GCC & SCC 14.1 (Expiration of Contract)

Expiration of Contract : The time period is **4 months** after the effective date of Contract.

GCC & SCC 39.1 and 39.2 (Taxes and Duties)

The Employer warrants that the Employer will deduct all applicable taxes on behalf of the Consultant, the Sub-Consultants and the Experts, and any local indirect taxes and other local taxes, duties, fees, levies, and other impositions imposed, under the applicable law in the country.

GCC & SCC 40.1 (Currency of Payment)

Any payment under this Contract shall be made in the **UNITED STATES DOLLARS.**

GCC & SCC 41.2.1 (Advance Payment)

An advance payment of 15% in United State Dollars (USD) shall be made within 30 days after the receipt of an advance bank payment guarantee by the Employer.

IMPORTANT POINTS

GCC & SCC 41.2 (Currency of Payment)

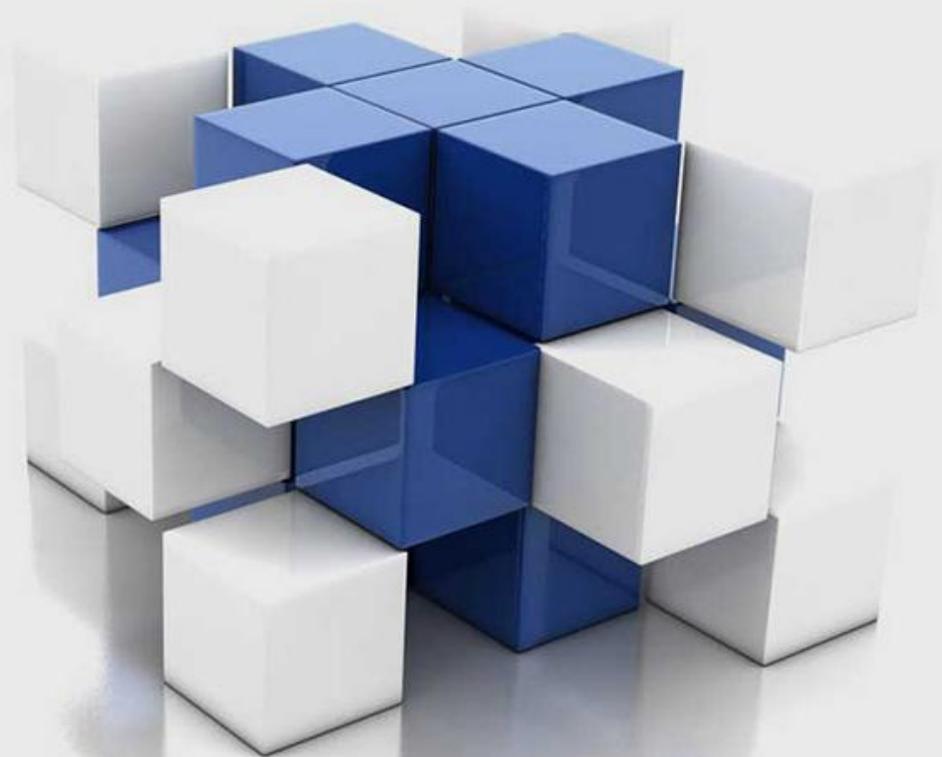
The Payments will be executed as follows:

| Time | Payment amount | Payment date |
|---|-------------------------------|--|
| After acceptance of the Inception Report | 10% of agreed Contract Amount | Within 30 days after acceptance & up to 30 days to process payment |
| After acceptance of the Survey Result Report | 15% of agreed Contract Amount | Within 30 days after acceptance & up to 30 days to process payment |
| After acceptance of the Draft Final Report | 50% of agreed Contract Amount | Within 30 days after acceptance & up to 30 days to process payment |
| After acceptance of the Final Report | 25% of agreed Contract Amount | Within 30 days after acceptance & up to 30 days to process payment |

For each of the payment request, the Consultant shall submit the claim with the progress report for each milestone for the approval of the Employer.

[Note: Total sum of all instalments shall not exceed the Contract price set up in SCC 38.1.]

The Employer will retain **Five (5%)** from each progress payment as Quality Guarantee for satisfactory Performance of the Contract. Retention Money (Quality Guarantee) will be returned after 3 months from finishing of Performance Security.



THANK YOU

Question & Answer Session